

PROFESSIONAL PROFILE

Name: Manisha Riya Baretto



Educational Qualifications

- **Bachelor of Arts (B.A.)** – Psychology, Criminology, and English Literature
 - **Master of Science (M.Sc.)** – Forensic Psychology
 - **Post Graduate Diploma in Counselling**
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Professional Summary

Dedicated and compassionate **Special Educator** with 2 years of experience in supporting students with diverse learning needs. Experienced in working with children having **Learning Disabilities (LD)**, **Intellectual Disabilities (ID)** and other disabilities covered under the Rights of Persons with Disabilities (RPWD) Act. Skilled in conducting assessments, developing Individualized Education Plans (IEPs), implementing remedial interventions, behavioural management strategies, and collaborating with teachers and parents to promote holistic student development.

Passionate about creating inclusive learning environments that help every child achieve academic, social, emotional, and functional independence. Strong background in psychology and counselling enables effective understanding and management of students' behavioural, emotional, and educational needs.

Professional Experience

Special Educator

Experience: 2 Years

Key Responsibilities

- Identification and support of students with Learning Disabilities, Intellectual Disabilities, Autism Spectrum Disorder, ADHD, and other special educational needs.
- Conducting educational screenings and assessments to identify learning difficulties and developmental concerns.
- Designing and implementing **Individualized Education Plans (IEPs)** based on each student's strengths, needs, and learning goals.
- Providing **remedial education** in reading, writing, spelling, comprehension, mathematics, and other academic areas.
- Delivering individualized and small-group intervention sessions.
- Developing customized teaching-learning materials and worksheets based on student needs.
- Monitoring student progress and maintaining detailed documentation and progress reports.

- Collaborating with classroom teachers to adapt curriculum, assessments, and classroom strategies.
 - Conducting parent consultations and guidance sessions regarding student development and educational planning.
 - Supporting students in developing social, communication, emotional regulation, and independent living skills.
 - Facilitating inclusive education practices within the school environment.
 - Assisting in the preparation of accommodation and modification plans for students with special needs.
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Areas of Expertise

Special Education Services

- Individualized Education Planning (IEP)
- Remedial Training
- Learning Disability Intervention
- Intellectual Disability Support
- Academic Skill Development
- Functional Academic Training
- Inclusive Education Practices
- Curriculum Adaptation and Modification
- Special Education Assessments
- Student Progress Monitoring

Behavioural and Therapeutic Interventions

- Behaviour Modification Programs
- Behavioural Therapy Techniques
- Positive Reinforcement Strategies
- Social Skills Training
- Emotional Regulation Support
- Classroom Behaviour Management
- Self-Management and Independence Training
- Counselling and Psychoeducational Support

Assessment and Evaluation

- Educational Screening
 - Academic Assessment
 - Learning Difficulty Identification
 - Behavioural Observation
 - Functional Assessment
 - Progress Evaluation and Documentation
 - Report Writing and Record Maintenance
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Therapeutic and Intervention Approaches Used

- Remedial Training
 - Behavioural Therapy
 - Individualized Intervention Programs
 - Social Skills Training
 - Cognitive Skill Enhancement Activities
 - Attention and Concentration Training
 - Memory Enhancement Activities
 - Study Skills Training
 - Self-Help and Functional Skills Training
 - Parent Counselling and Guidance
 - Teacher Consultation and Support
 - Psychoeducational Interventions
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School Responsibilities

Child Welfare Committee (CWC) Officer

- Ensuring student safety, wellbeing, and protection.
 - Addressing concerns related to child welfare and emotional wellbeing.
 - Participating in student support meetings and intervention planning.
 - Coordinating with parents, teachers, and school authorities regarding student concerns.
 - Promoting a safe, inclusive, and supportive school environment.
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Professional Strengths

- Strong understanding of child psychology and learning processes.
 - Excellent rapport-building skills with students, parents, and educators.
 - Ability to design individualized interventions for diverse learning needs.
 - Skilled in managing behavioural and emotional challenges in children.
 - Effective communication, counselling, and documentation skills.
 - Patient, empathetic, and student-centered approach.
 - Strong observational and problem-solving abilities.
 - Ability to work collaboratively within multidisciplinary teams.
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Core Competencies

- Special Education
- Counselling
- Child Development
- Behaviour Management
- Learning Disability Support

- Intellectual Disability Intervention
- Inclusive Education
- Academic Remediation
- Student Assessment
- Parent Guidance
- Teacher Collaboration
- Educational Planning
- Documentation and Reporting
- Child Welfare and Protection

Career Objective

To utilize my knowledge in Psychology, Counselling, and Special Education to empower students with diverse learning needs, foster inclusive educational practices, and support children in achieving their fullest academic, social, emotional, and functional potential.